

Westfield Township Board of Trustees

Regular Meeting
May 4, 2015

Trustee Likley called the meeting to order at 7:00 PM. Roll call: Schmidt- aye, Likley- aye, Thombs- aye.

Comments from the floor

Kristie Colbert from 7515 Seville Road – She presently is living in a trailer while her home is being renovated. Ms. Colbert has not met the criteria for applying for a BZA variance due to Health Department regulations on her septic tank not being met. Ms. Colbert has already received a time extension and is requesting a second time extension. However, she has not shown progress on the structure but has shown progress on cleaning up the property. The trustees acknowledge her dilemma and agreed that if she completed the following items and showed progress in the next month then legal action may not be necessary. The following will need to be completed to demonstrate her good faith intentions: Septic tank pumped, soil test done, sewage system installer and bid package contract, site plan completed. Thombs suggested returning her \$250.00 application so she has funds to complete the proposed items by next month.

Health Insurance

- Jim Organ presented the Board of Trustees with insurance options for Lee Evans, Chief Fletcher and Spouse.
- Current Health Insurance has increased 27% in price.
- Aetna Alternative would cost the township \$1,517.36 per month which is less than the present cost of \$1672.00 (renewal would cost \$2119.96).
- Mr. Organ believes Aetna is a good network of doctors and hospitals.
- Likley asked about an additional person being added to the insurance policy. Mr. Organ stated that it would have to be a “qualifying event” such as married, divorce, court order after 6-1-15.

Thombs made a motion to sign-up with Aetna at this time at a cost of \$1517.36 per month for employee coverage; seconded by Schmidt. Discussion: There may be an additional person added to the policy prior to June 1, 2015. Letter from Auditor of State (AOS Bulletin) states that reimbursement for fiscal officer is not available at this time. Mr. Organ explained that the employees should submit their EOB (Explanation of Benefits) to Jim Organ so it is applied to their deductible. **Roll call: Likley- aye, Thombs- aye, Schmidt- aye. The motion passes.**

Heather Sturdevant from 5864 Buffham Road- Read her letter of resignation to the Trustees (attached to minutes). All trustees thanked Mrs. Sturdevant for her Zoning Commission service and her contributions to the board. They all felt she was the leading force of this commission and they do not encourage her to step down.

Schmidt makes a motion to accept the resignation from Heather Sturdevant as a Zoning Commission Vice-chair; seconded by Thombs. Roll call: Likley- aye, Thombs- aye, Schmidt- aye. The motion passes.

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The trustees would like the fiscal officer to post an advertisement for Zoning Board members in the Trading Post and run the advertisement on the website for the next 2 weeks.

Erica Graffein (Auditor's Office)- Memorial Day Essay Contest for 6th through 8th grade students due by May 8th. Information regarding the 18th Annual Adopt-a-Thon and essay contest is on the Auditor's website.

Fiscal Officer's Report

- Ray Ruprecht (Assistant Fiscal Officer) has resigned from Westfield Township. Ray was instrumental in keeping the township running on January 10, 2015 when the Full time Fiscal Officer quit on the spot. He trained Kathy Zweifel and the township is indebted to him for all of his help.

Likley makes a motion to accept Ray Ruprecht's resignation as Assistant Fiscal Officer; seconded by Thombs. Discussion: Likley thanked Mr. Ruprecht for his commitment to the community; Thombs thanked Mr. Ruprecht for his sense of stability and Schmidt thanked him for getting the township out of a jam. Kathy Zweifel had a thank you luncheon for Ruprecht. **Roll call: Likley- aye, Thombs- aye, Schmidt- aye. The motion passes.**

- Bills in the amount of \$11,673.50. Viren Bhyani was refunded her hall rental deposit in the amount of \$100.00.

Likley makes a motion to pay the bills in the amount of \$11,673.50 as submitted; seconded by Schmidt. Roll call: Thombs- aye, Schmidt- aye, Likley- aye. The motion passes.

- Fund Status in the amount of \$521,854.76.
- Correspondence- Health Care Renewal
- Electronic Signature/ procedures- Westfield Bank does not accept electronic signatures. Fiscal Officer will be getting more information regarding this.

Minutes to be approved

Likley makes a motion to amend the April 20, 2015 meeting minutes; seconded by Schmidt. Roll call: Thombs- aye, Schmidt- aye, Likley- aye. The motion passes.

Likley makes a motion to accept the April 30, 2015 special meeting minutes as submitted; seconded by Schmidt. Roll call: Schmidt- aye, Likley- aye, Thombs- aye. The motion passes.

Road Report

- ✓ Dumpsters- haven't heard any dates of their delivery. Evans will put base down for support.
- ✓ Flags (state and federal) have been replaced at cemetery.
- ✓ Sealed county road bids went out in the paper last Thursday. They will be opened at the May 18th township meeting at 7:30 PM.

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- ✓ Kennard Road- met with Dan Becker to discuss the best solution of repairing area between curves (175 feet of road and re-based).
- ✓ Recall on diesel fuel heater- scheduled for Wednesday.
- ✓ ODOT salt bids- Thombs stated that the prices between ODOT and CUE are within \$.10 of each other for the last 6 year average. ODOT request contract by May 18, 2015 to guarantee 1000 tons of salt next year.
- ✓ Evans feels that CUE is more flexible and they will accept 80% of the contracted amount of salt or 20% more than the contracted amount of salt.

Thombs makes a motion to purchase 1100 tons of salt during the 2015/2016 winter with CUE; seconded by Likley. Discussion: Schmidt would like CUE to be contacted and told the township will be purchasing through them this coming year. Roll call: Thombs- aye, Schmidt- aye, Likley- aye. The motion passes.

Zoning Report

- 2 permits at this time: 7271 Kennard Road for a porch and 5809 Stuckey Road for a garage.
- Violations- 8514 Friendsville Road (Kristen Lenart) for fence opacity is out of compliance. Many messages have be left.
- Zoning Maps have been picked up from Planning Services and copies have been made for Zoning Boards- Ledger size.
- Oversized maps ready for pick up- Dry mounted for \$45.00 each.
- ZI Sims will amend the Recorder's Office copy this week.
- Kratzer Lawsuit update: 14CA0069-M- 9th District Court of Appeals scheduled oral arguments for May 26th at noon in Akron.
- Zoning Commission: submitted Highway Commercial Zoning to Planning Services for June 3rd Planning Commission formal review. Proposed text amendment is scheduled to be heard at MCPC June meeting.
- ZC has changed their meeting times to 6:30 PM.

Old Business

Trustees will hold a Special Meeting for approval of Sentury Sirens on April 30th. Chris Johnson will attend meeting to discuss changes to their bid.

Schmidt makes a motion to adopt Personnel Policy Resolutions and Exhibit A, Exhibit B and Exhibit C; seconded by Thombs. Roll call: Likley- aye, Thombs- aye, Schmidt- aye. The motion passes.

Discussion: Porter will forward copy to all zoning board members and all employees will sign-off and accept. Presentation for questions is on May 11, 2015. If employees do not attend the meeting then they will sign at a regular meeting.

Likley makes a motion for Trustee Thombs to be Westfield Township's Harassment /Complaint Officer; seconded by Schmidt. Roll call: Thombs- aye, Schmidt- aye, Likley-aye. The motion passes.

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Sustainable Medina County Resolution Proposal- No action is needed by the board at this time.

Monitoring System- Schmidt talked with Jim Wooten from US Protections for monitoring system. Motion was made at the April 30th special meeting to move forward.

New Business

Insurance renewal for Township should be coming.

Announcements

May 11 @ 7:00 PM- Personnel Policy presentation

May 18 @ 6:30 PM- WFRD regular meeting

May 18th @ 7:00 PM- Trustee regular meeting

May 21st @ 7:00 PM- Township Assoc. @ York Township.

May 27th @ 6:30 PM- Zoning Commission Regular Meeting

Likley makes a motion to adjourn; seconded by Schmidt. All said aye.

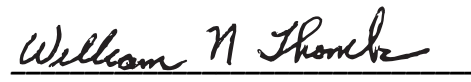
Respectfully submitted by:

Cheryl Porter, Zoning Secretary

Date approved: ____ June 1, 2015



Trustee James Likley, Chair



Trustee William Thombs



Trustee Michael Schmidt

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